

ROUTING AND TRANSMITTAL SLIP

Date

30 July 1985

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1.

2.

3.

4.

5.

Action

File

Note and Return

Approval

For Clearance

Per Conversation

As Requested

For Correction

Prepare Reply

Circulate

For Your Information

See Me

Comment

Investigate

Signature

Coordination

Justify

REMARKS

[] as per the attached, would you please send the standard Agency employment package (application, etc.) to: Lou Williams, House Select Committee on Narcotics, Room 234 House Annex 2.

Thanks.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA
FPMR (41 CFR) 101-11.206

* U.S.G.P.O.: 1983 - 421-529/320

OLL 85-2251
30 July 1985

MEMORANDUM FOR THE RECORD

SUBJECT: Request for Agency Personnel Application by House
Narcotics Committee Staff

1. On 29 July 1985, I was called by Lou Williams, "Printer", House Permanent Select Committee on Narcotics Abuse and Control. He had been given my name by Greg Knaston, Drug Enforcement Agency.

2. Mr. Williams stated he had a friend who [redacted]

[redacted] wanted to apply for a job [redacted]

3. In response, I simply indicated that we could send Mr. Williams a standard Agency employment package which he could forward to his friend, if he wished.

4. He thanked me and asked that such a package be forwarded. I made arrangements with [redacted] to do it.

Legislation Division
Office of Legislative Liaison

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OLL/LEG [redacted] jb (30 July 1985)